

STEP 5

Using the grid below, members will identify the specific questions that the individual review teams will be asked to address, the evidence that supports the selection and the depth of review to be undertaken. In terms of depth of review, a panel is unlikely to be able to undertake more than 3 reviews in any one year. The depth of review required will determine the level of resources that will be allocated to each review. The ready reckoner opposite will show how the budget and scrutiny officer support resource will be allocated.

Resource Reckoner

In depth review
Budget = £1,500
Officer time = 40%

Standard review
Budget = £850
Officer time = 25%

Light Touch
Budget = £250
Officer time = 10%

The [.....] O&SP Annual Review Programme 200 /

Issue	What are the specific question to be addressed?	Justification for review	Depth of review required?
Rural Transport	What is the extent of the problem? What are the social and economic consequences for South Wiltshire? What measures have worked elsewhere? What measures are needed here?	SWSA priority outcomes area. Consistently raised by People's Voice and Community Planning consultation. National and local priority area.	Full
School Transport	What is the extent of the problem in South Wiltshire? What best practice is emerging on the school-run problem? What is being done and what is working locally? Is there a role for the District Council?	Consistently raised by People's Voice and Community Planning consultation. Evidence that local policies not delivering improvements expected. Predicted 30% growth in school-run journeys by 2010. National and local priority area.	Defer
Improving the Street Scene	What is the extent of the graffiti, fly-posting and litter problem? Is it only an urban phenomenon? What is emerging best practice from other areas? What steps could the Council and its SWSA partners take to tackle the problems?	CPA Priority improvement area. No.1 priority from 2003 Crime and Disorder survey. Consistently appears in priorities of People's Voice and Community Planning consultation. Lack of coherent local policy. Increased incidence of graffiti in 2004. National and local priority area.	In depth
Composting	How much green waste is composted in South Wiltshire each year? Is there any national best practice emerging? How can the Council and its partners increase composting?	LPSA Priority improvement area, CPA priority improvement theme. Below National Performance Indicator. MORI survey shows that 65% of local households would like the Council to do more.	Full
Council's internal energy policy	Could the Council be doing more to reduce its energy use/costs. Are there any innovative procurement options that could be considered? Is there a need for a best practice guide for local people/businesses/employers?	Gershon review pressures. Priority outcome for E&T Portfolio. Council objective and public expectation.	Defer

STEP 6

Having agreed which reviews are to be undertaken, a review team needs to be recruited to conduct the review. Members may well be drawn exclusively from the O&S Panel concerned. However, there may be cases where other members may be invited - such as where a review cuts across two or more portfolios. It may be that other members may be particularly interested in the subject and efforts should be made to accommodate such members where possible.

You may also wish to consider co-opting community representatives at this stage (often this is more appropriate than having co-optees on the main Panel)

Review: Improving the Street Scene

Lead Member: Councillor White

Scrutiny Officer: John Brown

Panel Members:

Councillor Pink
Councillor Scarlet
Councillor Beige
Councillor Gray

Co-optees

DI Blue, Wiltshire Constabulary
Mr Azure, Salisbury & South Wiltshire CSP
Miss Puce, Chair Wishington Parish Council

Officer Support

Jenny Ochre, SDC Community Safety Officer

Budget: £1,500